

Committee Business - Please note that this statement contains a note of every report which has been instructed for submission to this Committee. All other actions which have been instructed by the Committee are not included, as they are deemed to be operational matters after the point of committee decision.

COMMITTEE BUSINESS STATEMENT - LICENSING COMMITTEE
(Following Meeting of 19 November 2013)

<u>No</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Responsible Head(s) of Service</u>	<u>Report Due</u> (bold depicts items now outstanding)	<u>Report Expected</u> (if known)
1.	Licensing Committee 04.09.12 (Article 6)	<p><u>Taxi Licensing and the Taxi Inspection Centre</u></p> <p>It was agreed that officers will provide a report explaining the new structure and roles and responsibilities for delivering the taxi licensing function, including both the Litigation and Licensing Team and the Taxi Inspection Centre.</p>	<p>A report will be prepared by the Legal Manager for Litigation and Licensing and the Fleet Services Manager (Taxi Inspection Centre) once the new structure has been fully implemented.</p>	Head of Legal and Democratic Services	18.03.14	02.09.14

2.	Licensing Committee 20.11.12 (Article 7)	<p><u>Taxi Licence Limit Surveys Update</u></p> <p>The Committee agreed to instruct officers to prepare a report to the first Licensing Committee meeting in 2014 seeking an instruction in respect of a taxi demand survey.</p> <p>At the meeting of 17th September 2013, the Committee agreed to instruct officers to commence the process of reviewing the policy in early 2014.</p>	<p>Budget shall be available for the necessary work from the start of the new financial year. Officers have delegated powers to appoint consultants to complete a taxi demand survey following a competitive quote exercise. The necessary preparatory work will be undertaken in order that consultants can be appointed as soon as possible after 1 April 2014. Thereafter, once the consultant reports back licensing officers shall provide a report to the Committee in order that it may take an informed decision on its taxi licence policy.</p>	Head of Legal and Democratic Services		25.11.14
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